

# Terms and Conditions of Hire

## Castle Vale Stadium



## Pitch Hire

---

### **TERMS AND CONDITIONS OF HIRE**

We would like to advise you of the following "Terms & Conditions of Hire." These apply to all bookings at Vale Stadium and must be agreed to by the hirer by completing the booking form prior to confirmation.

#### **1. IDENTIFICATION**

This set of terms and conditions form part of the contract signed between The Pioneer Group and the hirer. No member of staff has the authority to vary these arrangements verbally, only changes authorised in writing will be accepted as variations.

#### **2. BOOKING PROCEDURE**

All bookings will be treated as provisional until a booking form, signed by the hirer is returned to The Pioneer Group or the booking has been confirmed via School Hire. Verbal bookings will only be classed as provisional until a completed booking form is received or the booking is confirmed via School Hire. For block bookings copies of the clubs licenses/qualifications of coaches and staff and club insurance will also be necessary.

#### **3. PAYMENTS**

Monthly invoices will be issued to the hirer based on games played at the stadium. Payments must be made within 30 days of receiving the invoice. The facility/ground will not be open to use if payment is not received.

All bookings made by School Hire will have to be paid via the online facility.

**Fines will be levied for late payment.** Solicitors will be instructed to retrieve payment.

The individual who signs and agrees to the terms and conditions takes personal responsibility for any debts if the club ceases trading or folds.

Any Cheques should be made payable to The Pioneer Group.

A written contract exists for the bookings confirming that the hirer makes payment in full for the series of bookings whether or not the hirer fulfils all the bookings during the period.

The clubs must supply written confirmation that they are affiliated to any governing body recognised by Sport England or confirm they are properly constituted, supplying details of their committee and financial statement.

#### **4. CANCELLATION OF BOOKING**

Should you have to cancel your booking a charge will be made.

Once the booking form has been completed and received. The Pioneer Group will give formal notification that the booking is confirmed. If the team cancels the booking for the season the following charges will be applied;

- 1 month prior to the start of the season – no charges
- Less than one month prior to the start of the season – 25% of the total fee (based on amount of to be played over the season)
- During the season – full charges will be incurred based on amount of games scheduled to be played via the league.

The Pioneer Group reserves the right to cancel a booking if the holding of the event is prevented by circumstances beyond the control of The Pioneer Group. The pioneer Group will refund any monies paid in advance. The Pioneer Group does not accept any liability for losses incurred due to the cancellation of the event.

The Pioneer Group's grounds man and referee for any games played reserves the right to cancel any bookings due to adverse weather – games can then be played at a later date.

#### **5. BEVERAGE AND FOOD**

The client and their guests may NOT bring any alcohol or soft drinks into the complex for consumption on the premises whilst attending an event. All purchases must be made from the bar or catering outlet.

#### **6. DAMAGE POLICY AND CHARGES**

The hirer will be responsible for any damages or loss of furniture, equipment or crockery. The Hirer shall pay The Pioneer Group on demand, the amount required to make good or remedy any such damage.

A charge shall be made for any additional cleaning that is required that is not covered by the regular charges.

Cars are left in the car park at the owner's risk.

#### **7. CHANGING ROOMS & STAND**

It is the responsibility of the hirer to **sweep out the changing rooms after use**. Additional charges may be applied if this is not completed.

The stewards appointed by the hirer shall ensure that the stadium is litter picked after use and that no smoking policy in the stadium is adhered to.

## **8. SOCIAL EVENTS FACILITIES**

Entertainment equipment may be brought into the building subject to discussion and agreement with The Pioneer Group prior. All electrical equipment must have a valid Portable appliance test certificate. THE PIONEER GROUP do not take any responsibility for the equipment whilst on the premises.

## **9. INSURANCE & LIABILITY**

The Pioneer Group will not be liable for failure to comply with any of the terms and conditions stated within this agreement to the extent such compliance is prevented, hindered or delayed by any cause beyond its control including but not limited to; a fire, storm, explosion, flood, power shortage, an act of God, the actions of any Government or Government Agency, shortage or shortfall of goods or supplies, an employee strike or a facility lock-down.

The hirer shall provide The Pioneer Group with a copy of their current certificate of insurance.

## **10. HEALTH AND SAFETY**

The maximum capacity of the stand is 275 persons.

It is the responsibility of the hirer to ensure that any matches are supervised accordingly with the appropriate stewarding, security and first aid provision to accommodate the number of spectators that are expected.

Fire exits and extinguishers are to be kept clear and visible at all times.

In accordance with legislation, **NO SMOKING IS PERMITTED** within the building, stand, dugouts or the stadium curtilage. The teams will be fined for any smoking that takes place on or around the pitch or respective areas.

The hirer will be the responsible person for all health and safety matters relating to an event and must be present at the event to deal with any health and safety matters that may occur. This responsibility may be delegated to another person who must attend the event. The name of the responsible person must be advised on the booking form if different to the hirer.

The hirer is responsible for ensuring that people attending an event are aware of the fire evacuation procedures, including the location of the fire exits.

The hirer is responsible for the conduct and behaviour of all people attending the event. The Pioneer Group reserves the right to terminate the event, without any refund of costs, if the conduct and behaviour is deemed unacceptable.

## **11. ZERO TOLERANCE POLICY**

The Pioneer Group operates a zero tolerance policy for drugs if drugs are found on site this will be reported to the authorities.

## **12. FOOTWEAR POLICY**

Only footwear deemed as suitable for the 3G pitch will be allowed, there is clear signage as to the type of footwear that is and isn't allowed. Anyone who does not comply with this policy will be asked to leave the pitch

## **13. CHEWING GUM AND FOOD**

There will be a strict policy of no chewing gum or food being allowed on or around the actual 3G pitch. Anyone who does not comply with this policy will be asked to leave the pitch

The Pioneer Group operates a zero tolerance policy towards abusive behaviour. The Pioneer Group reserves the right to terminate the event without refunding any costs if conduct is deemed unacceptable and/or threatening towards staff.

## **3G requirements**

Agreed and appropriate footwear will be used on the pitch as detailed in the FA 3G guidance information. Anyone wearing prohibited footwear will be asked to leave the pitch.

Smoking is not prohibited within the stadium – any players smoking on the pitch will be banned from the facility.